



SPL.052/2022

March 18, 2022

Subject Invitation to attend the 2022 Annual General Meeting of Shareholders via Electronic Method (e-Shareholder Meeting) Only

To Shareholders of Supalai Public Company Limited

Enclosures

1. The Annual Registration Statement (Form 56-1 One Report) and the Financial Statements of the year 2021 in the Format of QR Code as Shown in the Letter of Invitation to the Shareholders' Meeting
2. Biographies of Directors to be elected
3. The Article of Association Regarding the Shareholders' Meeting
4. Diagram of Procedures for Attendance of the Annual General Meeting of Shareholders via Electronic Method (e-Shareholder Meeting) only
5. Statement of Authentication, Proxy Methods, Registration, and Meeting Attendance and e-Voting
6. Form of Intention to Attend the 2022 Annual General Meeting of Shareholders via Electronic Method (e-Shareholder Meeting) only
7. User Manual e-Shareholder Meeting System (DAP e-Shareholder Meeting)
8. The Detail of Independent Directors to be the Proxy
9. Proxy Form A, B and C set up by the Department of Business Development

Supalai Public Company Limited (SPALI) would like to invite all shareholders to attend the 2022 Annual General Meeting of Shareholders via **Electronic Method (e-Shareholder Meeting) only** on Wednesday, April 20, 2022 at 2.00 p.m., The venue for e-Shareholder Meeting Convention Room, 33rd Floor, Supalai Grand Tower, 1011, Rama III Road, Chong Nonsi Subdistrict, Yannawa District, Bangkok, 10120, Tel.0-2725-8820

To conduct the Meeting transparently and in accordance with the best practices for e-Shareholder Meeting of listed companies, the Company adopts the system developed by Digital Access Platform Company Limited (DAP), which is the Company in the group of the Stock Exchange of Thailand established to operate the infrastructure business and other businesses emphasizing on providing services that will support digital transactions. The program is called DAP e-Shareholder Meeting. It is the standard system that meets the conditions and methods under the Emergency Decree on Electronic Meetings B.E. 2563 (2020), other related laws and regulations in order to consider matters in accordance with the agenda, including opinions of the Board of Directors as follows;

Agenda 1 To acknowledge the directors' report on the Company's performance and to approve the Financial Statements for the year ended December 31, 2021.

Objectives & Rationale: The Company's operating performance 2021 can be found in the Annual Report attached together with this invitation as per details in Enclosure#1. The Company's financial statements for the year ended

December 31, 2021 were reviewed by the Company's Audit Committee and audited by the Company's auditor. Based on the auditor's opinion, the consolidated financial statements of the Company and its subsidiaries were presented fairly in all material respects and in accordance with Thai Financial Reporting Standards, the details of which are attached in the Company's Annual Registration Statement (Form 56-1 One Report) as follows:

Summary of Consolidated Financial Statements

Unit: Million Baht

| | 2021 | 2020 | Increase / (Decrease) |
|---------------------------------------|--------|--------|-----------------------|
| Total Assets | 71,432 | 68,207 | 3,225 |
| Total Liabilities | 28,506 | 30,811 | (2,305) |
| Total Equities | 49,926 | 37,396 | 12,530 |
| Revenue from Sales of Real Estate | 28,938 | 20,336 | 8,602 |
| Total Revenues | 29,647 | 20,969 | 8,678 |
| Net Profit | 7,070 | 4,251 | 2,819 |
| Basic Earnings per Share (Baht/Share) | 3.63 | 2.13 | 1.50 |

Summary of Separate Financial Statements

Unit: Million Baht

| | 2021 | 2020 | Increase/ (Decrease) |
|---------------------------------------|--------|--------|----------------------|
| Total Assets | 66,686 | 64,568 | 2,118 |
| Total Liabilities | 27,469 | 30,120 | (2,651) |
| Total Equities | 39,217 | 34,448 | 4,769 |
| Revenue from Sales of Real Estate | 26,974 | 19,071 | 7,903 |
| Total Revenues | 27,661 | 19,469 | 8,192 |
| Net Profit | 6,613 | 4,017 | 2,596 |
| Basic Earnings per Share (Baht/Share) | 3.39 | 2.02 | 1.37 |

Opinion of the Board of Directors: It is appropriate to propose the meeting for an approval of the Financial Statements for the year ended December 31, 2021, which were audited and certified by the external auditor, EY Company Limited as well as reviewed by the Audit Committee.

Resolution: This agenda shall be approved by the meeting of shareholders by the majority votes of the shareholders attending and casting their votes at the meeting.

Agenda 2 To consider the allocation of profit for the year 2021 for distribution of dividend to shareholders at 1.25 baht per share.

Objectives & Rationale: It is the policy of the Company that will pay dividend to shareholders not less than 35 percent of net income after tax of the separate financial statements. In case of the Company has accumulate losses, not allowing the Company to pay dividend. According to the Company's Articles of Association Clause 36, the Company's Board of Directors may resolve to pay the interim dividend to shareholders in case the Company has adequate profits and subsequently inform the shareholders at the next shareholders' meeting.

This year 2021, the Company recorded a net income of 6,613 million baht. The Company's Board of Directors considers to propose to shareholders' meeting to pay dividend from the operating performance of 2021 to shareholders

at 1.25 baht per share or 37% of net profit amounting to 2,435 million baht. This is consistent with the dividend policy of the Company. However, the Board of Directors' 8/2021 resolution on August 10, 2021, had resolved to approve interim dividend payment 0.50 baht per share, the Company still has to pay the dividend for the second-half-year operations of 2021 at the rate of 0.75 baht per share.

The dividend will pay to shareholder whose name was shown on the record date of April 28, 2022. The dividend payment date is May 12, 2022.

The dividend payment record

| Details of Dividend Payment | 2021 (proposed) | 2020 |
|--|-----------------|---------------|
| 1. Net Profit (Baht) | 6,612,647,042 | 4,016,736,149 |
| 2. Earning Per Share (Baht) | 3.39 | 2.02 |
| 3. Dividend Per Share (Baht: Share) | | |
| 3.1 Interim Dividend | 0.50 | 0.50 |
| 3.2 Dividend for the Second-Half- Year | 0.75 | 0.50 |
| Total Dividend Payment (Baht) | 1.25 | 1.00 |
| 4. Payout ratio (%) | 37 | 49 |

Opinion of the Board of Directors: The Meeting should acknowledge the interim dividend payment and approve the dividend payment from the net income for the second-half-year operations of 2021 at the rate of 0.75 baht per share as proposed. The total dividend of 2021 will be 1.25 baht per share including the interim dividend for the first-half-year operations of 2021 at the rate of 0.50 baht per share. The dividend will be payable on May 12, 2022 to those shareholders who are entitled to receive the dividend as listed on the Record Date on April 28, 2022.

Resolution: This agenda shall be approved by the meeting of shareholders by the majority votes of the shareholders attending and casting their votes at the meeting.

Agenda 3 To consider and approve to elect directors in replacement of those who are retired by rotation.

Directors who retired by rotation are

- | | | |
|-------------------------|----------------|----------------------|
| 1. Assoc.Prof.Dr.Somjai | Phagaphasvivat | Independent Director |
| 2. Assist.Prof.Aswin | Bijayayodhin | Independent Director |
| 3. Mr.Atip | Bijanonda | Director |

Objectives & Rationale: According to Article 14 of the Company's Articles of Association, on each Annual General Meeting of shareholders, one-third (nearest to one-third) of the directors who served the Company longest must be retired by rotation; however, the retired directors may be re-elected. In this year, the name lists of the 3 directors who retired by rotation are as follows:

- | | | |
|-------------------------|----------------|----------------------|
| 1. Assoc.Prof.Dr.Somjai | Phagaphasvivat | Independent Director |
| 2. Assist.Prof.Aswin | Bijayayodhin | Independent Director |
| 3. Mr.Atip | Bijanonda | Director |

For nominating of directors, the Company made an announcement among minor shareholders to nominate some qualified candidates for the positions of the Company's directors via the Stock Exchange of Thailand's media channel as well as on the Company's website (www.supalai.com) from October 1, 2021 to January 4, 2022. Furthermore, the list of

candidates proposed by the shareholders has been considered but found none was proposed. In selecting and nominating the candidates, the Nomination and Compensation Committee has carefully considered the qualified candidates based on their competencies, experiences, good working records, leadership, vision, virtue, ethics, good attitude to the Company as well as their dedication and availability sufficiently beneficial to the Company's operation.

In addition, the appropriate qualifications are taken into account which are consistent with the composition and the structure of directors in accordance with the business strategies of the Company. The persons nominated this time were carefully and prudently scrutinized by the Nomination and Compensation Committee and the Board of Directors considered that they were qualified for the Company's business operations and also took the name list nominated by shareholders into account. It was therefore deemed appropriate to re-elect Assoc. Prof.Dr.Somjai Phagaphasvivat, Assist.Prof.Aswin Bijayayodhin and Mr.Atip Bijanonda, who must retire by rotation, to hold the position of the director for another term. (Biographies of the 3 candidates are attached herewith in Enclosure# 2)

Biographies of the 3 nominees to be re-elected

| Details for consideration | 1. Assoc.Prof.Dr.Somjai Phagaphasvivat Proposed to be Independent Director |
|--|---|
| % Shareholding (not exceed 1 % of total shares) - Number of shares (as at December 31, 2021) - % Shareholding | -None- |
| Benefit and interest with the Company/ subsidiaries/ affiliated companies/ associated companies, or juristic person(s) that might post conflict(s) at present or in the past 2 years are as followed: 1. Being/ Not being a director who takes part in the management of the Company, affiliated company, associated company, related company or advisor who receives a regular salary 2. Being or not being professional service providers (e.g., auditors, legal advisor) 3. Have/ not having business relationship | 1. Not being a director who takes part in the management of the Company, affiliated company, associated company, related company or advisor who receives a regular salary 2. Not being professional service providers (e.g., auditors, legal advisor) 3. Not having business relationship |
| Length of Service | 6 years 6 months (as at April 20, 2022) Should he be re-elected as a director, his entire tenure will be 9 years 6 months. |
| Number of Participation in 2021 / Total Meeting - The Board of Directors - The Audit Committee - The Nomination and Compensation Committee - The Corporate Governance Committee - The Independent Committee | 12/12 (100%) 11/12 (92%) 2/2 (100%) 1/1 (100%) 1/1 (100%) |

| Details for consideration | 2. Assist.Prof.Aswin Bijayayodhin Proposed to be Independent Director |
|---|--|
| % Shareholding (not exceed 1 % of total shares) - Number of shares (as at December 31, 2021) - % Shareholding | -None- |
| Benefit and interest with the Company/ subsidiaries/ affiliated companies/ associated companies, or juristic person(s) that might post conflict(s) at present or in the past 2 years are as followed: 1. Being/ Not being a director who takes part in the management of the Company, affiliated company, associated company, related company or advisor who receives a regular salary 2. Being or not being professional service providers (e.g., auditors, legal advisor) 3. Have/ not having business relationship | 1. Not being a director who takes part in the management of the Company, affiliated company, associated company, related company or advisor who receives a regular salary 2. Not being professional service providers (e.g., auditors, legal advisor) 3. Not having business relationship |
| Length of Service | 10 years 11 months (as at April 20, 2022) Should he be re-elected as a director, his entire tenure will be 13 years 11 months. |
| Number of Participation in 2021 / Total Meeting - The Board of Directors - The Audit Committee - The Independent Committee | 12/12 (100%) 12/12 (100%) 1/1 (100%) |

| Details for consideration | 3. Mr.Atip Bijanonda Proposed to be Director of the Board |
|---|---|
| Number of shares (as at December 31, 2021) - % of total shares | 7,693,875 shares 0.36 % |
| Listed Company - Number of companies - Type of director | 1 Director of the Board, Director of the Corporate Governance Committee and Chairman of the Risk Management Committee of Supalai Public Company Limited |
| Other companies (non-listed companies) - Number of companies - Type of director | 7 1. Director of Supalai Greenvale Development Pty Ltd. 2. Director of Supalai Officer Development Pty Ltd. 3. Director of Supalai Rippleside Development Pty Ltd. 4. Director of Supalai Australia Holdings Pty Ltd. 5. Director of Supalai Singapore Holdings Pte Ltd. 6. Director of Supalai Philippines Incorporate |

| Details for consideration | 3. Mr.Atip Bijanonda Proposed to be Director of the Board |
|--|---|
| Position in competitors/related to company's business | - None - |
| Length of Service | 30 years (as at April 20, 2022) Should he be re-elected as a director, his entire tenure will be 33 years. |
| Number of Participation in 2020 / Total Meeting - The Board of Directors - The Corporate Governance Committee - The Risk Management Committee | 13/13 (100%) 1/1 (100%) 2/2 (100%) |

Supalai Public Company Limited or the Company has defined "Independent Directors", to comply with the regulation of the Securities and Exchange Commission, Thailand and the Stock Exchange of Thailand Assoc.Prof.Dr.Somjai Phagaphasvivat and Assist.Prof.Aswin Bijayayodhin has qualifications as the Company defined as follows:

1. Appointed by the Board of Directors or the shareholders of the Company to be the Audit Committee members and be independent directors.
2. Hold shares of not more than 0.5 percent of the voting shares of the Company, subsidiary companies, associated companies, or any juristic persons with potential conflict, including the shares held by related persons of such independent director which is stricter than the minimum criteria as the Securities and Exchange Commission, Thailand require not more than 1 percent.
3. Must not be nor have ever been a director with participation in management, a hired worker, an employee, an advisor with fixed salary, or a person with control over the Company, subsidiary companies, associated companies, or juristic persons with potential conflict, unless having been relieved from such title for not less than 2 years before the date of appointment as independent director.
4. Must not be a person related by blood or by legal registration as father, mother, spouse, sibling, and offspring, including spouse of offspring of an executive or major shareholder, controlling person, or a person who will be nominated as executive or controlling person of the Company or subsidiary companies.
5. Must not have nor have ever had any business relationship with the Company, subsidiary companies, associated companies, or juristic persons with potential conflicts to the extent that may obstruct the using of his/her independent discretion, and is not nor ever have been a major shareholder, a non-independent director or an executive of those with business relationship with the Company, subsidiary companies, associated companies, or juristic persons with potential conflicts, unless having been relieved from such title for not less than 2 years before the date of filing an application with the Securities and Exchange Commission, Thailand.

6. Must not be nor have ever been an auditor of the Company, subsidiary companies, associated companies, or juristic persons with potential conflicts, and is not a major shareholder, a non-independent director, an executive, or a managing partner of the audit firm where the auditors of the Company, subsidiary companies, associated companies, or juristic persons with potential conflicts are working for, unless having been relieved from such title for not less than 2 years before the date of appointment as independent director.
7. Must not be nor have ever been a provider of any professional service, including a legal consultant or financial consultant, with remuneration in excess of 2 Million Baht per annum from the Company, subsidiary companies, associated companies, or juristic persons with potential conflicts. Where the provider of professional service is a juristic person, it shall include the major shareholders, non-independent directors, executives, or managing partners of such professional service provider, unless having been relieved from such title for not less than 2 years before the date of appointment as independent director.
8. Must not be a director appointed as the representative of the Company's directors, major shareholders, or any shareholders who are connected persons of the major shareholders of the Company.
9. Must not possess any other characteristics that will prevent the independent expression of opinions in respect of the operations of the Company.
10. The Independent Director who are qualified according to 1 - 9 may be assigned by the Board of Directors to make decision on the operations of the Company, the operations of the subsidiaries, associated companies or juristic entities which may have a conflict. The decision could be made in the form of panel.

Opinion of the Board of Directors: The Board of Directors, excluding the interest of the director has considered the opinion of the Nomination and Compensation Committee and considering the nominations of the directors from the shareholders during the period from October 1, 2021 - January 4, 2022. It appeared that no shareholder proposed names to the Board of Directors for consideration in this election. In this regard, the Board of Directors has carefully and prudently scrutinized to ensure that the persons nominated at this time that shall be qualified persons, having background and expertise from a variety of professional, leadership behavior, visionary including a moral and ethical, working with transparent untainted. They brought about their extensive experience, knowledge and expertise to make recommendations beneficial in strategy formulation and business operation of the Company in accordance with sustainable development guideline.

In addition, the persons who are presented to be the independent director shall able to comment freely and in accordance with the relevant rules, having eligibility or the same performance as a director in the past effectively. The Board of Directors is confident that Assoc.Prof.Dr.Somjai Phagaphasvivat and Assist.Prof.Aswin Bijayayodhin who are qualified as Independent Directors, are capable of giving comments independently and in compliance with relevant rules and regulations.

Therefore, there was the resolutions to nominate 3 retired the directors to propose to the Annual General Meeting of Shareholders, who has qualified directors deserves should be re-elected as directors of the Company for another term.

Resolution: This agenda shall be approved by the meeting of shareholders by the majority votes of the shareholders attending and casting their votes at the meeting.

Agenda 4 To consider and approve the remuneration and allowance of the Board of Directors, the Audit Committee and other sub-committees had been appointed by the Board of Director for the Year 2022.

Objectives & Rationale: Section 90 of the Public Limited Company Act indicated that “the remuneration payment for directors requires approval from the shareholders and the resolution shall be supported by a vote of not less than two-thirds of the total number of shareholders present at the meeting and entitled to vote” The Nomination and Compensation Committee reviewed the remuneration for the Company’s Directors in 2022, took into account the remuneration’s appropriateness which is compatible with roles and responsibilities and compared with the same industry and similar size. In terms of consideration were included in the business expansion of the Company. Details are as follows:

| Detail of allowance and remuneration | 2022 (Proposed) | 2021 |
|---|--|--|
| Remuneration for Director | | |
| 1. Remuneration / month | Chairman and Directors 45,000 baht / person / month | Chairman and Directors 40,000 baht / person / month |
| 2. Special Remuneration / year | Chairman and Directors 850,000 baht / person / year | Chairman and Directors 600,000 baht / person / year |
| 3. Other benefits (not include general welfare to employees) | -none- | -none- |
| Remuneration for the Audit Committee | | |
| 1. Remuneration / month | | |
| - Chairman | 30,000 baht / person / month | 30,000 baht / person / month |
| - Directors | 25,000 baht / person / month | 25,000 baht / person / month |
| Remuneration for sub-committee: Meeting allowance will be paid only once at the meeting. (Sub-committees comprise of the Nomination and Compensation Committee, the Corporate Governance Committee, the Risk Management Committee and the other sub-committee who are appointed by the Board of Directors.) | | |
| 1. Meeting allowance (not include Executive Director) | | |
| - Chairman | 30,000 baht / person / meeting | 30,000 baht / person / meeting |
| - Directors | 25,000 baht / person / meeting | 25,000 baht / person / meeting |

Opinion of the Board of Directors: The Board of Directors reviewed the remuneration for the Company’s Directors took into account the remuneration’s appropriateness which is compatible with roles and responsibilities and compared with other operators in both the similar industry including business expansion of the Company. The Board opined to propose to the 2022 Annual General Meeting of Shareholders to consider and approve the remuneration and allowance are the rate as considered by the Nomination and Compensation Committee.

Resolution: This agenda shall be approved by the votes of not less than two-thirds of the total number of votes of the shareholders attending the meeting and having the right to vote.

Agenda 5 To consider and approve the appointment of Auditor and Auditing Fee for the Year 2022.

Objectives & Rationale: In section 120 of the Public Limited Company Act indicated that “In every Annual General Meeting, the shareholders have to appoint and determinate the remuneration for auditor (s) and auditor (s) of preceding year can be re-elected.” With regard to principles of Good Corporate Governance, the Company formulated policy on auditor rotation which has been stipulated for every 7 years so as to enhance stability of the internal control as well as independence of the auditor in auditing the Company’s financial statements.

Currently, the Company’s Auditor is Mr.Supachai Phanyawattano a Certified Public Accountant of Thailand No.3930 from EY Office Limited. He has worked excellently as the Company’s Auditor for year 2021.

For Year 2022 the Audit Committee considered to elect 3 auditors from EY Office Limited to be the auditing firm, who has performed as an auditor to independently and recommends the meeting to approve the appointment of the auditors and the audit fee as follows:

1. **Mr.Supachai Phanyawattano CPA. License No.3930** (As the Company’s signatory the Company’s Financial Statements of 2009-2013, 2018-2021 or 9 years in total, for 4 consecutive years.)

Experience and Competence:

- Master’s degree in management from Sasin Business School of Chulalongkorn University. He is a certified Public Accountant (Thailand) and a Thai SEC-approved auditor.
- More than 30 years of public accounting experience with EY serving clients in a wide range of industries, including multinational corporations and listed companies in Thailand, and is specialized in the financing, mass transit system, manufacturing, service, and real estate industries. Moreover, he also has experience in providing consultancy services in respect of information system and merger and acquisition exercises.

or

2. **Miss Krongkaew Limkittikul CPA. License No.5874** (Has signed the Company’s Financial Statements for 2016-2017 or 2 years in total.)

Experience and Competence:

- Bachelor’s degree in Accounting from Thammasat University, and a Master of Business Administration from Assumption University. She is a Certified Public Accountant (Thailand), and a Thai SEC-approved auditor.
- More than 20 years of public accounting experience with EY Serving clients in a wide range of industries, including multinational corporations and listed companies in Thailand, and is specialized in the manufacturing, service, hotel and real estate industries. Moreover, She also experiences with merger and acquisition exercises and initiate public offering to listing on the Stock Exchange of Thailand.

or

3. **Mr.Natthawut Santipet CPA. License No. 5730** (Has not signed the Company’s Financial Statement)

Experience and Competence:

- Bachelor’s degree in accounting from Thammasat University and a master’s Degree in accounting from Thammasat University. He is a certified Public Accountant (Thailand) and a Thai SEC-approved auditor.

- More than 20 years of public accounting experience with EY serving clients in a wide range of industries, including the audit of numerous listed companies, His industry knowledge and experience includes automotive, manufacturing, trading, service and construction sectors and due diligence work.

Proposed auditors must not have benefit or interest from the Company, affiliated company, associated company, related company or majority shareholder of the Company which enable auditors to independently audit and provide opinion on financial reports of the Company.

The auditor of the Company and its subsidiaries is the EY Group's Auditor. In regards to auditor's compensation, the Board of Directors proposed by the Audit Committee agreed that setting annual audit fees for year 2022 proposed at shareholder's meeting, totaling 2,650,000 baht increases from year 2021. Charges for other (non-audit fee), the Company and its subsidiaries have not hired other persons which/whom the auditor is employed, or other business related to the auditor and audit firm in the past accounting period.

| Auditing Fee | 2022 (Proposed) | 2021 |
|---|-----------------------|-----------------------|
| Auditing fee of the Company | 2,650,000 baht | 2,550,000 baht |
| Auditing fee of subsidiaries in Thailand | 1,330,000 baht | 1,330,000 baht |
| Auditing fee of subsidiaries outside Thailand | 3,600,000 baht * | 3,643,000 baht |
| Other Service | -None- | -None- |
| Total Auditing fee and Other Service | 7,580,000 baht | 7,523,000 baht |

Note :

*The audit fees of overseas subsidiaries for the year 2022 are estimated from the audit fees for the year 2021. However, it may be changed according to the number of subsidiaries and / or the quantity of actual workload during the year, including the exchange rate at that time. The overseas subsidiaries are responsible for the audit fees.

Opinion of the Board of Directors: The Board of Directors agreed with the Audit Committee to elect EY Office Limited to be the auditing firm and recommends the Meeting to approve the appointment of the auditors and auditor fees as follows:

1. Mr.Supachai Phanyawattano CPA. License No.3930
(As the Company's signatory the Company's Financial Statements of 2009-2013, 2018-2021 or 9 years in total, for 4 consecutive years.) or
2. Miss Krongkaew Limkittikul CPA. License No.5874
(Has signed the Company's Financial statements for 2016-2017, 2 years in total.) or
3. Mr.Natthawut Santipet CPA. License No.5730
(Has not signed the Company's Financial statements)
and propose auditing fee of year 2022 is 2,650,000 baht.

Resolution: This agenda shall be approved by the meeting of shareholders by the majority votes of the shareholders attending and casting their votes at the meeting.

Agenda 6 Other matters (if any).

The Company has published the letter of invitation to the shareholders' meeting with documents supporting the meeting on the Company's website, www.supalai.com and the pre-registration has been open since March 18, 2022. All shareholders of the Company are invited to attend the 2022 Annual General Meeting of Shareholders Via Electronic Method (e-Shareholder Meeting) only on Wednesday, April 20, 2022 at 2 p.m. at Supalai Grand Tower at Convention

Room, 33rd Floor, 1011, Rama III Road, Chong Nonsi Subdistrict, Yannawa District, Bangkok, 10120. The meeting will be held under the Emergency Decree on Electronic Meeting B.E.2563 (2020) and other related laws and regulation. The Company has determined shareholder list for the right to attend the 2022 Annual General Meeting of Shareholders will be defined on March 9, 2022.

The Company would like to ask for the cooperation of shareholders and/or proxies to study the following details, [Enclosure#4](#) Diagram of procedures for attendance of the meeting, [Enclosure#5](#) Statement of authentication, proxy methods, registration, and meeting attendance and e-voting and [Enclosure#7](#) User Manual e-Shareholder Meeting System (DAP e-Shareholder Meeting), or scan QR Code below. The information consists of 5 topics.



User Manual e-Shareholder Meeting System

(DAP e-Shareholder Meeting)

- 1) Preparation for DAP e-Shareholder Meetings
- 2) Step of e-Register
- 3) Step of joining the e-Meeting
- 4) e-Question and e-Voting Function
- 5) Resetting Password

All shareholders or proxies are required to submit the form of intention to attend the meeting and follow the instructions in the documents according to [Enclosure#6](#). to the Company by April 11, 2022, at Company Secretary Section, via the following channels;

- e-mail: secretary@supalai.com or
- Postal Mail: Company Secretary Section, Supalai Public Company Limited

No. 1011, Supalai Grand Tower, 31st Floor, Rama III Road, Chong Nonsi Subdistrict, Yannawa District, Bangkok, 10120

If any shareholder is inconvenient to attend the meeting, he/she can appoint the Company's independent director who is nominated to be a proxy of the shareholder for this Annual General Meeting of Shareholders to be his/her proxy according to [Enclosure#9](#), consisting of 1) Mr. Anant Gatepithaya, 2) Assist. Prof. Aswin Bijayayodhin and 3) Assoc. Prof. Dr. Somjai Phagaphasvivat. The details of independent directors are shown in [Enclosure#8](#). All shareholders are required to fill in and sign the proxy form as attached and submit such proxy form to the Company Secretary within April 11, 2022.

In the case of authorizing a proxy who is not an independent director of the Company, when the Company inspects the list of shareholders according to the data as at the record date, the Company will send the username and password to the e-mail address of the proxy so that the proxy can log in to the DAP e-Shareholder Meeting.

Supalai Public Company Limited facilitates all proxies by affixing the stamp duty in the proxy form for the proxies who register to attend this shareholders' meeting. The Company also prepares documents for meeting in the format of electronic document via QR Code and the Company's website to shareholders.

Regarding the arrangement of the shareholders' meetings through the DAP e-Shareholder Meeting system, the Company will collect, use, and disclose personal data of shareholders in order to perform duties as required by laws and for the benefit of facilitating shareholders to attend the shareholders' meeting. Shareholders will be protected by the Privacy Policy or Privacy Notice as shown on the Company's website.

Sincerely yours,

A handwritten signature in black ink, appearing to be 'Prateep Tangmatitham'.

(Dr.Prateep Tangmatitham)

Chairman of the Board of Directors